

North Creake Parish Council

Minutes of the Parish Council meeting of North Creake held at the Village Hall, North Creake on Thursday 12th September 2024 at 6.30 pm.

Present: Councillors A. Bunkle (Chair) J Brettingham-Smith (Vice Chair), J Rocklin, A Culshaw, J Robinson, S Sandell, S. Baker and L Fletcher (Clerk/RFO).
Member of Public: 1

1. The Chairman welcomed all present to the meeting.
2. Apologies for Absence: Cllr C.Morley the borough councillor for the village sent his apologies
3. Declarations of Interest on Agenda Items: None Declared
4. The Minutes of the meetings held on 11th July 2024 were circulated before the meeting. It was agreed that they were a correct record of the proceedings and signed by the Chairman.
5. Parishioners Questions and Statements: There was one parishioner in attendance who raised a question regarding the cutting back of the willow tree on the village green. It was noted that Althorp Estate have requested permission from the borough council to do the work under planning application 24/00130/TREECA which is currently awaiting decision.
6. Reports from County and Borough Councillor:
None Received from the county councillor, Cllr C. Morely supplied a report by email which was circulated to councillors and noted.
7. Clerks Report / Matter arising from previous meeting.
The Clerk went through the Clerks report and updated the Council on matters from the July meeting:
 - a. Picnic table on green – The base has been laid but table is yet to be installed
 - b. Refund has been received from Npower and been added to reserved funds for the MUGA project
 - c. Replacement batteries for the SAM2 signs have been ordered and received
 - d. Moles on village green and playing field – Acorn Pest Control report that the moles on the village green have been cleared and work continues on the playing field
 - e. MUGA – CIL application has been submitted, as it's over £50000 has to be approved by cabinet. Clerk to remind Cllr Morely regarding letter of support for the project.
8. Training
 - a. Places have been booked for Cllrs Rocklin and Baker to attend the Grant Funding online course
 - b. Understanding Planning Course – decision on clerks attendance to be carried forward to Octobers meeting in light of new govt policy on planning and possibility of more in depth training required
9. Open Spaces
 - a. SAM2 signs – Wells rd (outgoing) 32787 vehicles, max speed recorded 45 mph, ave speed 22.7 mph, 85th percentile speed 28.6 mph. no report received regarding speeding offences in the village
 - b. Issues arising from visual playing field inspection – it was noted that a wooden step on the zip line needs replacing, Clerk to seek two quotes for repair.
 - c. MUGA – already covered in item 7e
 - d. Christmas tree order – Cllrs Rocklin and Baker to visit Salle Estate to select a tree and place the order, budget £175 + VAT, tree to be delivered week commencing 25th November
 - e. Millenium Green – Oak tree. Cllr Robinson to look into raising the crown of the tree, Clerk to contact Acton engineering to ask for their advice / quote for adjusting the seat around the trunk of the tree.
10. Biodiversity – Cllr Culshaw reported back and draft plan discussed, Althorp estate have also been contacted and a positive reply received, they have been working on a Biodiversity plan for the main

estate and been working with PCs to develop this, they are soon to be working on a plan for their land in Norfolk and Ady Greeno will try to attend a PC meeting in the near future to discuss further.

11. Footway lighting - no issues reported prior to the meeting, clerk to do a survey of streetlights and report any to Cozens that need attending too.

12. Finance

- a. Late payments - None
- b. Accounts for payments approved.
 - Complete Weed Control - £300
 - TTSR - £981.34
 - Westcotec - £412.20
 - Npower (July) - £104.45
 - Npower (August) - £105.98
 - Clerks Salary (July) – £254.80
 - Clerks Salary (August) - £254.80
- c. Funds received – Npower refund £4317.93
- d. The July/August 2024 financial statement was agreed

13. Correspondence received

- a. Email regarding antisocial behaviour and dog mess. Clerks reply noted. Clerk to draft a post for facebook and circulate to councillors before posting to village facebook page
- b. Email regarding potential development in the village. Clerks reply noted, until any planning application is made the council cannot comment.
- c. Email regarding sewerage system and its capability to deal with future development in the village. Clerk to forward email (anonymised) to Anglian Water and Environment Agency for their input and respond to parishioner. It was also agreed for 'Water and Drainage Management' to be a standing agenda item.

14. Highways

- a. Parking on Dunns lane – it was noted that ambulances had been unable to get to parishioners due to parking at the bottom of Dunns lane. Clerk to include request for considerate parking in post for Facebook under item 13a
- b. Bushes blocking pavement on church street – noted by council
- c. Hedge protruding onto road in West Street – Clerk to speak to owner to advise that Highways could be contacted but their approach would be to cut with flail cutter.
- d. Willow trees on Wells Rd, it was noted it has been confirmed that these are not on parishioner's land and are the responsibility of highways. Clerk to contact highways to request that they deal with the problem

15. Planning.

- a. i. 35a West Street 24/01474/F – support with caveat that properties become permanent dwellings and not second homes
- ii. 53 Church Street 24/01368/CU - Support
- b. Applications Decided – None

16. Policies

- a. Biodiversity – already covered under item 10
- b. Action Plan. Clerk to draft an action plan to cover the next 3 years

Date of next meeting 10th October 2024 at 6.30pm.

Meeting closed: 8.26 pm

.....Chairman

.....Dated

THESE MINUTES ARE UNCONFIRMED UNTIL APPROVED BY FULL COUNCIL